**Rensselaerville Library Board Meeting Minutes: Oct. 18, 2023**

Present: Robert Pondiscio (President), Jerry Finin (Vice-President), Annemarie Martinez (Treasurer), Judy Crilley (Secretary), Ellen Boyce, Susannah Friedman, Donna Kropp, Juliana Rauf, Glenn Yelich, Patrick Wynne (Library Director)

Excused: Gus Anagnopoulos, Rachel Stoltz

Absent: None

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The meeting was held in person and online. The meeting was called to order by President Pondiscio at 7:10 pm.

President's Report

-Robert was given a $5000 Honorarium for a talk at a Speaker Series from Ocean College’s Grunin Center that he accepted as a donation to the Library.

-First Draft of Annual Appeal letter is ready- the board was invited to edit..

-Robert asks Trustees to think about adding a personalized hand-written note to anyone on the mailing list or any generous friends and family members. Aiming for mailing for Giving Tuesday.

-Paul Ventura will teach Little Green Light programming to any one that is available- Christine & Patrick are available for updated donors & mailing addresses with Little Green Light.

-Thanks to Susan Cunningham for chairing the Annual Appeal.

Secretary’s Report

-Julianna Rauf & Ellen Boyce names corrected.

Donna made a motion to accept the October 2023 board meeting minutes. Glenn seconded. Motion carried.

Treasurer's Report

-Annemarie presented the Treasurer’s Report.

-September income was $16,08.72 and expenses of $11,199.08. Please review the finance reports sent prior to the meeting.

\_\_\_\_\_\_\_\_made a motion to accept the August 2023 Treasurer's report . \_\_\_\_\_\_\_\_seconded. Motion carried.

Finance Committee

-2022 tax forms have been signed and paid.

-Added cost for $40,000 extra structural repair/support to back deck replacement. Patrick will speak to Tim Burke about grant availability.. \*see Building & Ground Report

-2024 Draft Budget -presented to the Board by the Treasurer after consultation with our Director and Finance Committee.

 \*See -2024 Budget Draft- Send Annemarie any comments or questions

-Jerry & Robert & Annemarie will meet with the Town Supervisor about the 2024 budget request.

Building and Grounds Committee

\*More on the structural work necessary before Work on the back deck begins from the Contractor:

the sill beam- 12’ x 12’ piece of lumber that is crucial to holding up the back of the building has substantial water damage.

 Jerry & Patrick will research with contractor & insurance & building inspector, and local contractors to see if the deck will be replaced before the sill is repaired.

-The HVAC work might need to be rescheduled because of the sill repairs

-Smoke & fire false alarm went off while the Library was closed- Jerry will have the Fire alarm company check about the alarm sensor over the stove in the tenant’s apartment.

Development Committee

None

Director's Report

-The Medusa Branch is a great success- Dianne Weaver is a strong leader & reaching out to welcome the community to the Medusa Branch.

-People can order books online and can pick them up at the Branch.

-Programs are being well attended.

-StoryTimes and Craft events are being scheduled at the Branch.

-Patrick is taking suggestions for preschools that can use our StoryTime.

-Patrick invites Susannah & Glenn to be on a Library educational committee to build the Branch programs.

-Patrick suggests there is trustee representation at the Middleburg and Greenville School Board meetings.

New Business

-Julianna suggests The Library participate at her February 4 H club fishing event by setting up a Rensselaerville Library table.

-The Greenery Sale will be on December 2nd from 8-2.-

Judy asks for trustees' help on December 1 & 2.

Trees, wreaths, sprays, all set-

Cookie bakers needed.

Credit cards and Venmo will be available.

-Annemarie- asked that we schedule the Library Strategy for the Trustee Meeting in January.

Old Business

Susannah- Odyssey of the Mind- shelved until next year and suggests it can be added to the new Educational Committee agenda.

Adjourn

 Glenn made a motion to adjourn. Annemarie seconded. Motion carried. The meeting adjourned at 8:45 PM.

The next meeting of the Rensselaerville Library Board of Trustees will be on November 21, 2023.

Respectfully submitted, Judy Crilley