**Rensselaerville Library Board Meeting Minutes: December 15, 2020**

Present: Joe Frisino (Secretary), Linda Styer (President), Annemarie Martinez (Treasurer), Tracy Benson, Paul Ventura, Hans Soderquist, Jerry Finin, Robert Pondiscio, Heidi Carle

Excused: Tim Lippert (Vice-President)

Absent: Diane Frangos, Jeanne Strausman

Other:

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Due to the Covid-19 pandemic this meeting was held online. The meeting was called to order at 7:02 pm. Linda reminded the Board that this is her last year as President of the Board. No public participation.

**Secretary's Report**

Hans made a motion to accept the November Board minutes. Annemarie seconded. Motion carried.

**Treasurer's Report**

Annemarie went over the current monthly financials. A large amount of anticipated revenues has arrived. Normal operating expenses. A surplus of between $3-6K is anticipated

Tracy made a motion to accept the Treasurer’s report. Robert seconded. Motion carried.

**Finance Committee**

Annemarie went over the updated proposed 2021 budget. Fundraising expectations were lowered. A contingency fund was created.

Linda made a motion to adopt the 2021 budget. Robert seconded. Motion carried.

Linda made a motion to accept the Finance Committee report. Tracy seconded. Motion carried.

**Fundraising Committee**

Paul updated us. The Auction: After fees, we expect net proceeds to be approximately $2600. Greenery Sale: We took in $2214 to date. We expect a few more sales proceeds from leftover cookies. Heidi suggested we conduct a Centennial fundraiser in early 2021. A planning meeting will be scheduled for January. The Appeal: Donations to date - $9,777.

Annemarie made a motion to accept the Fundraising Committee report. Robert seconded. Motion carried.

**Building Committee**

Paul provided an update. On the topic of access to our property by a neighbor, our lawyer recommends a formal hold-harmless indemnity, which he will develop at no charge to the Library. We should have it by the end of the December.

Hans made a motion to accept the Building Committee report. Jerry seconded. Motion carried.

**Development Committee**

Linda gave us an update. We have received 51 responses to the planning survey that went out with the Appeal mailing.

Hans made a motion to accept the Development Committee report. Annemarie seconded. Motion carried.

**Strategic Planning Committee**

Joe updated the Board. Conkling Hall will likely not be available for an in-person meeting, so the group exercises will be virtual. Meeting dates will be forthcoming.

Linda made a motion to accept the Strategic Planning Committee report. Jerry seconded. Motion carried.

**Middleburgh School District Ad Hoc Committee**

After the motion passed, Linda updated us on the Middleburgh SD funding effort. An information sheet for the voters’ document has been created.

Jerry made a motion to accept the Development Committee report. Annemarie seconded. Motion carried.

**Director's Report**

A very busy November morphed into a very busy December. In-Library services have been reduced to exclude browsing. The decision to reduce service levels is in reaction to staffing shortages and rising COVID-19 rates. Effective December 22, library services will be limited to pick up and drop off of library materials. Circulation numbers are normal. Final 2020 collection purchases have been made.

Tracy made a motion to accept the Director's report. Annemarie seconded. Motion carried.

**Old Business**

Conflict of Interest Forms and Anti-Sexual Harassment training: Please get them in.

**New Business**

1. Ideas for Bank of Greene County Grant: Grant funders prefer tangible items related to a program. Possibly ask for funding of a web-conferencing camera and tripod.

2. Programming ideas: Virtual programming. Anyone have a topic to propose? Skill demonstrations. Author interviews. Community conversations. Joe, Heidi, Robert, and Jerry will meet to discuss and form an ad hoc adult program committee.

Sign up for presenting library report at Town Board Meeting

Jan 14, 7pm – Robert and Hans

Feb 11, 7pm– Tracy and Linda

**Adjourn**

Linda made a motion to adjourn. Tracy seconded. Motion carried. The meeting adjourned at 8:43 PM.

The next meeting will be on Tuesday, January 19, 2021.

Respectfully submitted,

Joe Frisino